



L.A. Division Advisory Board Minutes

June 9, 2022 8:00 pm (via Zoom)

8:03pm Call to Order – Vic Cavalli

Roll Call / Quorum – Nick Lisica

LA Division Officers Present: Vic Cavalli, Superintendent/Director; Nick Lisica, Chief Clerk; Kevin Spady, Paymaster;

Others Present: James Keena;

Approval of Minutes

- **May 12, 2022, Advisory Board Meeting Minutes – All**
 - Minutes were approved unanimously.

Officers/Committee Reports

- **Superintendent**
 - **What is/are the Division’s “official” address(es) – Vic Cavalli**
 - Vic’s thought: Superintendent’s address as a general LA Div address; Kevin’s address for banking (not to be publicized, for banking contact only); Editor’s address for *LA Coupler*. The *Coupler* will lose the address from the front cover.
 - **Who needs access to our “Cajon” storage locker? – Vic Cavalli**
 - Superintendent and Director will each keep a copy of the key.
 - Bob DeMoss has Division owned items that will need to be transferred to the storage unit. The date has yet to be determined.
 - MailChimp has indicated that the Division’s account has been idled and will be shutdown. The Division doesn’t use this account, we rely on the Regional account. This account will be shutdown/terminated.
 - Frank Kenny has reached out asking about using the Division’s insurance policy at a swap meet he hosts. The only way to make this happen would be for the Division to co-sponsor the event, which would need to be indicated in advertising, signage, etc. A lead time of 4-6 weeks is required to obtain the appropriate insurance documentation.
- **Finance**
 - **Finance Report – Kevin Spady**
 - Online banking for the division has been set up. This will be under the supervision of the LA Division Paymaster.
 - Start of June: \$16,722.82
Deposit from PSR Member Stipend for the Convention: \$188.00
Total as of 6/09: \$16,910.82
 - Locker storage invoice from Cajon Division
 - **Status: Audit Report of Division’s “Books” – Kevin Spady**
 - On the to-do list
- **Members Services Team**
 - **Questions: Division Sponsored Home/Club Layout Open Houses – Vic Cavalli**
 - Ron is open to hosting an Open House in the next month or two
 - **LA County is expected to go returned to COVID “lockdown” by end-of-month**

- Is it worth still hosting open-house events? We will continue to line up events, and adjust dates as needed to comply with any mask mandates. As a host of the event, the Division will need to “police” mask wearing.
 - **Who is available to man recruitment table? Need available dates.**
 - Vic will send out a call for volunteers for weekends over the next few months to host/sit at a table
- **All Other Committees/Teams**
 - **Open Forum – All**

New Business

- **Open Forum – All**
 - The 2024 NMRA National Convention is scheduled for Long Beach
 - The Pacific Southwest Region will host the event, with assistance from the four Divisions
 - The Westin Long Beach will be the primary hotel (the National will handle the contracts and negotiations)
 - The National Train Show will be held at the Long Beach Convention Center
 - Sand House Chat 6/02 – Approximately 10 members participated

Old Business (updates provided as available)

- **Up-Coming L.A. Division Sponsored/Attended Shows**
 - **L.A. Division Sponsored Layout Tour – June / July ??th**
 - *Pending, see above*
 - **L.A. Area Prototype Modelers Meet – Oct 1st**
 - Reach out to Jeff Smith at RailMaster Hobbies with questions
 - Botanical Gardens Modular Layout Invite/Public Show – Oct ??th / Dec ??th
- **Status: L.A. Division ex-Members’ Exit Survey – Kevin Spady**
 - Survey was sent out to between 15 and 20 people, two replies have been received. The results were generally positive, the main reason for leaving leaned toward a lack of person time to devote to the hobby. A lot of focus was spent on the social aspect of the organization.
- **Status: Revise Division’s By-Laws to reflect PSR’s 501(c)(3) status – Vic Cavalli**
 - No change at this time. Don Fowler indicated that he would look at it sometime in the third quarter.
- **Develop Active Division Members’ Satisfaction Survey – Vic Cavalli**
 - A work in progress.
- **On Hold:** Development of New Member’s Welcome Packet

Next Advisory Board Meeting Date: July 14, 2022 at 8:00 pm via Zoom App

9:00pm Adjournment – Vic Cavalli