



L.A. Division Advisory Board Meeting

May 12, 2022, 8:00 pm (via Zoom)

8:03pm Call to Order – Vic Cavalli

Roll Call / Quorum – Nick Lisica

- **LA Division Officers Present:** Vic Cavalli, Superintendent/Director; Nick Lisica, Chief Clerk;
- **Others Present:** James Keena; Gary Butts, MMR, AP Contest Chair; Pat Raymer, PSR President; Mike O'Brien; Bob DeMoss

Approval of Minutes

- **April 14, 2022, Advisory Board Meeting Minutes** – All
 - Minutes were approved unanimously

Officers/Committee Reports

- **Finance**
 - **Current Finance Report** – Kevin Spady
 - As of 4/30 –
Checking: **\$11,291.70**
Savings: \$ 5,103.61
Total: **\$16,395.31**
 - **Status: Audit of Division “Books”** – Kevin Spady
Kevin was not present to discuss.
 - **Status: New Division Bank Account and Signees** – Kevin Spady
 - 5/06 – Previous accounts closed; new checking account has been opened to reflect change in board members (including debit card access)
- **Communications Team**
 - **Status: 2nd Quarter 2022 LA Coupler** – Nick Lisica
 - Ready for electronic distribution by 5/13/22
 - **Should we continue with Facebook?** – Vic Cavalli
 - There was a discussion about the value in using it to reach people, all agreed that it should be used to direct viewers to the LA Division’s website. It is worth it to upload event flyers, etc. Of those in the meeting, the majority are not actively using Facebook, however all agree that an online presence is crucial.
- **Members Services Team**
 - **Status: Division Sponsored Home/Club Layout Open Houses** – Vic Cavalli
 - A visit is lined up to lock in the first open house layout tour (Ron Varnell)
- **New Achievement Program/Contest Chair** – Vic Cavalli
 - Gary Butts, MMR, has been named as the temporary replacement Achievement Program Chair until a LA Division replacement can be found. Gary will assist with Contests when available, while a search is done to find a suitable LA Division replacement.

New Business

- Open Forum – All
 - Cajon Division has agreed to store some LA Division items in its storage unit. Rent will be based on how many shelves are being used (same agreement has been made with the PSR).

Old Business (updates provided as available)

- **Up-Coming L.A. Division Sponsored/Attended Shows**
 - L.A. Division Sponsored Layout Tour – Tentatively scheduled for June 2022
- **Status: “Lost” L.A. Division Members’ Exit Survey – Kevin Spady**
 - Draft was sent out for review
- **Status: Revise Division’s By-Laws to reflect PSR’s 501(c)(3) status – Vic Cavalli**
 - Updated by-laws have been sent to Don Fowler (Regional Parliamentarian) for review prior to distribution to Region/Divisions
- **Develop Active Division Members’ Satisfaction Survey – Vic Cavalli**
 - Vic is working on finishing the survey. The goal is to ensure that the Division is focusing on what the membership wants to participate in.
- **On Hold: Development of New Member’s Welcome Packet**

Next Advisory Board Meeting Date: June 9, 2022, at 8:00 pm via Zoom App

9:00pm Adjournment – Vic Cavalli