



## LOS ANGELES DIVISION BUSINESS MEETING

Meeting held On-Line via Zoom Application

Date: April 8, 2021, 8:00 P.M.

### CALL TO ORDER

Superintendent Vic Cavalli called the L. A. Division Advisory Board meeting to order at 8:04 P.M.

### ROLL CALL/QUORUM

<u>Superintendent</u>	Vic Cavalli	<u>Clerk Paymaster/Achievement</u>	James Keena
<u>Director</u>	Mona Raymer	<u>Webmaster</u>	Kevin Spady
<u>Member Aide</u>	Lloyd Lehrer	<u>Buddy System</u>	Mike O'Brian
<u>Membership Recruitment</u>		<u>Membership Retention</u>	Vic Cavalli
<u>Non-Rails</u>		<u>Assistant Non-Rails</u>	
<u>Social Media Coordinator</u>	Kevin Spady	<u>Communication Coordinator</u>	Nick Lisica
<u>PSR President</u>	Pat Raymer	<u>Others Present</u>	Ron Westlund

### APPROVAL OF MINUTES

The meeting minutes of March 11, 2021 were approved unanimously.

### FINANCIAL

#### Financial Report

The Division currently has the following funds:

Checking	\$9,188.58
Savings	\$5,103.25
Total	\$14,291.83

James Keena contacted Union Bank on March 12<sup>th</sup> and was informed that he needed to contact ELAVON to cancel the credit card processing service. ELAVON was contacted on March 15<sup>th</sup> and cancelation of the service requested. Still awaiting confirmation that the service was canceled.

The LA Division did receive from the Region a NMRA stipend passthrough check in the amount of \$191.00, which has been deposited.

### MEMBERSHIP

#### Buddy Program

Four (4) new members joined the LA Division. The whole idea of the NMRA is fellowship and other Divisions are also having difficulty with the Buddy Program due to COVID-19 health restrictions.

## **Division Member List**

Need to check and update the membership lists due to recent loss of members that have passed away.

## **COMMUNICATION**

### **LA Coupler**

The 2<sup>nd</sup> quarter edition of the LA Coupler comes out within a month and half. All articles and photos are due to Nick Lisicia by May 1<sup>st</sup>.

Will work with Lloyd Lehrer to print the 1<sup>st</sup> quarter edition of the LA Coupler to send out to those that do not have email addresses. Nick Lisica will send Lloyd Lehrer a PDF format copy of the LA Coupler to print 3 copies for mailing.

### **Website**

Kevin Spady stated that he stalled until he can get in touch again with Dan Moran on how to setup the templates, pages and graphics. He wants to get the site build first before reaching out for added content. He has included links to other Division, Region and NMRA as well as links to local model railroad groups and museums. It was discussed adding links or business cards for local hobby shops that either provide hobo auction/raffle donations or offer discounts to NMRA members.

Once the website is in draft form he will share with the Advisory Board for comments.

### **Show and Tell Zoom Meet**

Kevin Spady stated that he is looking into a middle of May date for the meet. Shooting for about a 1-hour long meeting where persons would have 5 to 8 minutes to present what they are working on, give a brief clinic or layout tour.

## **ACHIEVEMENTS/CONTESTS**

The Cajon Division will hold a Show Room in conjunction with their meet on April 17<sup>th</sup> in Buena Park. James Keena will assist Mike Allee with the evaluation of any modelers seeking Merit Awards. This event will be held primarily outdoors and will comply with physical distancing and mask requirement. Kevin Spady stated that he planned on attending the event and will assist with merit evaluations as well.

## **NOMINATIONS & ELECTIONS**

Call for candidates should go out next week. Elections to be held in August.

## **NEW BUSINESS**

### **Non-Profit Status**

Pat Raymer reported that the Lawyer stated that the PSR is now recognized as a California Non-Profit Corporation. Kevin Spady mentioned that since the Region has 501c3 Nonprofit status, the Region could look into signing up for Amazon Smiles donations, just need to provide a copy of the IRS approval letter.

## **OLD BUSINESS**

### **By-Laws Update**

Vic Cavalli said that he will review the LA Division Bi-Laws and recommend revisions to bring them into conformance with the Region's 501c3 Nonprofit Bi-Laws.

### **Hobby Shop Flyers**

Nick Lisica stated that he will go to Arnie's Trains to set up the LA Division flyer display stand with business cards. He is looking for additional flyer display stands that hold business cards. The flyer is formatted to hold business card in a stand.

### **Fundraising Via Auctions**

Lloyd Lehrer would like to list items online on HOswap Groups IO. It will require an inventory, photos, description and the numbering of the items. Need to decide on long and how many items per auction. Could possibly sell about 20 items per hour in a live auction format. Lloyd Lehrer is willing to host the auction. James Keena inventoried the items he has stored in boxes and will share the Excel spreadsheet with the Advisory Board.

### **New Member Welcome Pack**

Mike O'Brien is preparing a welcome letter to send out to the four (4) new members that joined the LA Division.

### **Next Meeting**

The next regular Advisory Board meeting will be Thursday, May 13, 2021 at 8:00 P.M. via "Zoom Application." Join meeting code: 839 6317 119 Passcode: 248175

### **Motion to Adjourn**

Meeting Adjourned at 9:10 P.M.

Respectfully Submitted by

James L. Keena  
Los Angeles Division  
Chief Clerk Paymaster